

**Women's Missionary Society**  
African Methodist Episcopal Church

**19<sup>th</sup> Quadrennial Convention**  
*Planning Meeting*  
**June 27<sup>th</sup>, 2019**



**19<sup>th</sup> Quadrennial Convention**  
**Greater Columbus Convention Center**  
**400 North High Street**  
**Columbus, OH 43215**  
**July 23 – August 1, 2019**

**Bishop John Franklin White**  
*Chairperson, Global Witness & Ministry*

**Bishop Frank Madison Reid III**  
*Host Bishop*

**Mrs. Marlaa' M. Hall-Reid**  
*Host Supervisor*

**Dr. Shirley Cason Reed**  
*International WMS President*

**Ms. Wanda Ringgold**  
*Connectional YPD-WMS Director*

**Mr. Chinelo Tyler**  
*President, YPD-WMS*

**Women's Missionary Society**  
African Methodist Episcopal Church

**19<sup>th</sup> Quadrennial Convention Planning Meeting**

Greater Columbus Convention Center  
400 North High Street  
Columbus, OH 43215

**June 27<sup>th</sup>, 2019**

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\*Forms will be sent to District Leadership via email

# 19<sup>th</sup> Quadrennial Convention of the WMS-AMEC

Greater Columbus Convention Center  
400 North High Street - Columbus, OH 43215

June 27, 2019 7 o'clock am - 9 o'clock am

Invocation	Mrs. Marlyce Roberson McCants
Greetings	Dr. Shirley Cason-Reed Bishop John Franklin White
Proposed YPD Quadrennial Activity Schedule	Ms. Wanda Ringgold
Proposed Quadrennial Activity Schedule	Dr. Deborah Taylor King
Sustentation	Dr. Jeannette Harris Mrs. Lucinda Belin, <i>Retired Supervisor</i>
Registration	Ms. Donna M. Lacy
Process & Procedure for Districts/Candidates' Meal Functions/Other	Mrs. Jackie Cochran, <i>Logistics Coordinator</i>
Welcome/District Information	Bishop McKinley Young, <i>Host Bishop</i> Dr. Dorothy Young, <i>Host Supervisor</i>
Credentials Committee	
Nominating Committee	
Banner Committee	
Episcopal District Reports	
Connectional Officers' Reports/ Quadrennial Publications	
Banners Committee	
<b>SPECIAL EVENTS</b>	
• Making a Difference in Ohio (MOM)	
• President's Luncheon	
• Quadrennial Extravaganza	
• Recognition of Outgoing Episcopal Supervisors	
• First Timers' Orientation	
• Election Process	
• Resolutions	
Q&A	
Closing Prayer	
Dismissal	

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## Important Deadlines

### SUBMISSION OF DELEGATES

**DEADLINE: December 14, 2018**

Article IV, Section 3, Page 9 defines the composition of certified listing of the total voting membership that must be submitted by December 14, 2018.

Please email the completed form to [wmsquad19@gmail.com](mailto:wmsquad19@gmail.com)

### COMMITTEE FORMATION

**DEADLINE: December 14, 2018**

Article VI, Section 4, Page 3 and Article IV, Section 5, Page 9 list some of the Quadrennial Convention Committees. We kindly request that each Episcopal Supervisor submit the name(s) of qualified person(s) to serve on each committee by December 14, 2018 using the provided form via email to [wmsquad19@gmail.com](mailto:wmsquad19@gmail.com)

### CONSTITUTION AND BYLAWS AMENDMENTS

**DEADLINE: January 28, 2019**

Article XIII, Sections 1 & 2, page 6, give the guidelines for submitting changes to the Constitution and Bylaws. The Episcopal District Supervisors are requested to submit proposed amendments to the *Constitution & Bylaws Committee* using provided form no later than January 28, 2019 via email to [INSERT EMAIL HERE]

### NOMINATION PROCESS

**DEADLINE: January 28, 2019**

Article VII, Section 3, Page 13 gives the procedure for the nominating process. The call for nominations will be made no later than October 16, 2018. All candidates must submit the completed nominations form by January 22, 2019 to the *Nominating Committee* via mail to the **WMS Headquarters 1134 11<sup>th</sup> Street NW – Washington, DC 20001**

**ATTN: Nominating Committee**

### EPISCOPAL DISTRICT POWERPOINT PRESENTATIONS

**DEADLINE: April 30, 2019**

8 minutes, including protocol

### ELECTED OFFICERS' REPORTS

**DEADLINE: April 30, 2019**

6 minutes, including protocol

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## Tentative Agenda

(YPD: July 23-26, 2019) Transition Day: July 27, 2019

WMS Quadrennial: July 28 – August 1, 2019

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### Saturday, July 27, 2019 Transition Day Activities

#### Pre – Conference Activities

Kit Preparation

Exhibits and Vendor Set Up

First Timer's Orientation

Associate Missionaries Session

Registration Hours: TBD

Vendors Hours: TBD

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### Sunday, July 28, 2019

#### DAY ONE

8:30 a.m.

Processional Line up

(Bishops, Episcopal Supervisors, International President, General Officers, Connectional Officers, Episcopal District Presidents, Episcopal District YPD Directors, Life Members)

10:00 a.m.

### The Opening Worship Service

Attire: White with WMS Pearls

1:30 p.m. – 3:00 p.m.

Lunch (on your own)

3:30 p.m. – 6:00 p.m.

## **The Opening Business Session**

Dr. Shirley Cason-Reed, **International President, Presiding**

### **Welcome and Words of Inspiration**

Bishop McKinley Young, *Senior Bishop*

Supervisor Dorothy Jackson Young, *Host Supervisor*

### **Greetings**

Bishop John Franklin White, *Chair, Global Witness and Min.*

### **Greetings**

Dr. George F. Flowers, *Exec. Dir. of Global Witness and Min.*

### **Intro/Greetings from Affiliates & Ecumenical Partners**

(2 minutes, please)

Mrs. Gloria Rodgers, *Commission Chair*

The Service of Remembrance (Tanner – Turner Memorial)

Mrs. Kathy Reid, *Commission Chair*

## **Seating of the Delegation**

### **The Quadrennial Committee Reports**

- Credentials
- Rules
- Nominating

### **The Connectional Officers' Reports (PowerPoint Presentation, 5 minutes)**

- Young People's and Children's Division
- Promotion Missionary Education
- Historiographer
- Missionary Magazine
- Young Adult Missionaries
- 3<sup>rd</sup> Vice President
- 2<sup>nd</sup> Vice President
- 1<sup>st</sup> Vice President
- Treasurer

7:30 p.m.

## **The Third Episcopal District Host Event**

**Monday, July 29, 2019 DAY TWO**

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6:00 a.m. – 7:00 a.m. **Zumba** (Getting Fit for Service)

7:00 a.m. – 7:30 a.m. **PRAYCATION**

7:30 a.m. – 9:00 a.m. **Districts' Breakfasts/Candidates' Breakfasts**

9:30 a.m. – 9:45 a.m. **Praise and Worship Experience**  
Mrs. Marlyce Roberson McCants, *Conn. Worship Director*

9:45 a.m. – 12:30 p.m. **Plenary Session II**  
Dr. Deborah Taylor King, **First Vice President, Presiding**  
**District Reports** - PPT. 8 Minutes (including protocols)

1:00 p.m. – 3:00 p.m. **The President's Luncheon**

3:30 p.m. – 6:30 p.m. **Plenary Session III**  
Dr. Shirley Cason-Reed, **International President, Presiding**

**District Reports** – PPT, 8 minutes (including protocols)

... .. \* **BREAK** \* ... ..

**Corporate Wellness**  
(Creative Movement. Stretch, Hydrate, Stand)

**Constitution and Bylaws Amendments – 2<sup>nd</sup> Reading**  
Rita Belin, ESQ., **Chair**

**Correspondence/Announcements**  
Yvonne Stovall, *Corresponding Secretary*

8:00 p.m. **An Evening of Elegance** (included in registration)

6:30 a.m.

**SUNRISE Worship Service**/Holy Communion  
(ATTIRE: White with WMS Signature pin)

9:30 a.m. – 12:15 pm

**Plenary Session IV**

Ms. KaDijah Brown, **Second Vice-President, Presiding**

Musical Moment

Mrs. Marlyce Roberson McCants, *Conn. Worship Director*

**Presentation of the International President**

**The President's Quadrennial Report**

Dr. Shirley Cason-Reed, *International WMS President*

**Self Study Report**

Elizabeth McBride, Esquire

12:30p.m. – 2:00 p.m.

**LUNCH** (on your own)

2:30 p.m. – 2:45 p.m.

**The Praise and Worship Experience**

Mrs. Marlyce Roberson McCants, *Conn. Worship Director*

2:45 p.m. – 6:30 p.m.

**Plenary Session V**

Dr. Shirley Cason-Reed, **President, Presiding**

**District Reports** – PPT. 8 minutes (including protocols)

**Final Report – Self Study**

Elizabeth McBride, Esquire

**Constitution and Bylaws Amendments 3<sup>rd</sup> Reading**

Rita Belin, ESQ., *Chair*

**Adoption of Proposed Constitution and Bylaws Amendments**

**Resolutions**

**Correspondence/Announcements**

Yvonne Stovall, *Corresponding Secretary*



6:00 a.m. – 7:00 a.m. **Zumba** (Getting Fit for Service)

8:00 a.m. – 8:45 a.m. **PRAYCATION**

8:45 a.m. – 9:00 a.m. **The Praise and Worship Experience**  
Mrs. Marlyce Roberson McCants, *Conn. Worship Director*

10:15 a.m. – 12:30 p.m. **Plenary Session VI**  
Mrs. Hilda Matshobo, **Third Vice President, Presiding**

**Recognitions and Awards**

- Missionary Magazine Subscriptions  
Ida Tyree Hyche, ESQ., *Conn. Editor*
- PME Subscriptions  
Mrs. Margaret Maske, *Connectional PME Director*
- Fistula Campaign  
Mrs. Bertha Pitts, *Commission Chair*
- The Presidential Award  
President Shirley Cason -Reed, *International WMS President*

**Making a Difference**  
(MOM) Missionaries On the Move Initiative

1:00 p.m. - 2:30 p.m. **LUNCH** (on your own)

3:00 p.m. – 3:15 p.m. The Praise and Worship Experience  
Mrs. Marlyce Roberson McCants, *Conn. Worship Director*

3:15 p.m. – 6:00 p.m. **Plenary Session VII**  
Dr. Shirley Cason-Reed, **International President, Presiding**  
**Committee Reports**

- Credentials Committee
- Elections Committee

**ELECTION OF WMS OFFICERS 2019 - 2023**

- Presentation of Candidates
- Election

8:00 p.m. **Recognition of Retiring Episcopal Supervisors**  
Ticket Cost: \$50 “A Celebration of Service and Sacrifice”

8:30 a.m. –9:00 a.m.

**Praise and Worship Experience**

Mrs. Marlyce Roberson McCants, *Conn. Worship Director*

9:00 a.m. – 12:00 noon

**Plenary Session VIII**

Dr. Shirley Cason Reed, **International President, Presiding**

**The Pinning Ceremony** (New Members 2015-2019)

**Recognition of Mighty Men of Missions**

**Installation of Officers**

**Solo** Mrs. Marlyce Roberson McCants

**Sending Forth Ceremony**

**Missionary Benediction**

# WMS QUADRENNIAL SUSTENTATION

Districts 1-13 Sustentation payments to will be paid to the Districts between June 1<sup>st</sup> – June 8<sup>th</sup>, 2019.

Districts 14-20 Sustentation payments to will be paid at the site of the Quadrennial Convention.

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## QUADRENNIAL REGISTRATION

### Districts 1-13

<u>Early Bird Registration</u>	<b>DELEGATES ONLY</b> October 1, 2018 – November 30, 2018	\$275.00
	<b>NON-DELEGATES</b> December 1, 2018 – February 28, 2019	\$275.00
Regular Registration	March 1, 2019 – May 1, 2019	\$310.00
Late Registration	May 2, 2019 – June 15, 2019	\$325.00
On-Site	NOT ALLOWED	

### Districts 14-20

Regular Registration	October 1, 2018 – May 31, 2019	\$165.00
Late Registration	June 1 – June 15, 2019	\$175.00
On-Site	NOT ALLOWED	

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## QUADRENNIAL EVENTS

President's Luncheon (included in registration)

Quadrennial Extravaganza (included in registration)

District Gala (Tickets \$50)

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## Administrative and Support Staff Committee

### Meeting Space Coordination

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#### General Information

Greetings Connectional and Episcopal Leaders! I am Jacqueline Cochran and have been asked by President Shirley Cason-Reed to serve as the Chairperson of the Administrative and Support Staff Committee. It is an honor and a pleasure to serve in this capacity for the 19<sup>th</sup> Quadrennial Convention of the Women's Missionary Society. My contact information is listed below:

Jacqueline Cochran 5 <sup>th</sup> Episcopal District	<a href="mailto:Quad2019cochran@yahoo.com">Quad2019cochran@yahoo.com</a> (310) 259-2174
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One of my major responsibilities is the coordination of meeting space at the hotels and convention center in Indianapolis. The purpose of this communication is to outline the process for all Episcopal and Connectional leaders.

**Goal:** *To plan, assign, and coordinate the meeting space for the 19<sup>th</sup> Quadrennial Convention.*

**Objectives:**

- Coordinate the meeting space needs of the Connectional Women's Missionary Society and Young People's and Children's Division for the 19<sup>th</sup> Quadrennial Convention.
- Communicate with the Connectional Women's Missionary Society Office and serve as the point person in fulfilling all of the meeting space needs of the 19<sup>th</sup> Quadrennial Convention.
- Coordinate the meeting space needs of the Episcopal Districts and Connectional Officers at the 19<sup>th</sup> Quadrennial Contention.
- Communicate with all Episcopal Districts and Connectional Officers and serve as a liaison in fulfilling of the space needs of requested events/meetings.

## District Contact Information

Each Episcopal District is asked to provide email and telephone information for the Episcopal Supervisor, Episcopal President, and a contact person. The contact person will be the point person for the details associated with meeting room coordination. If the Episcopal President is serving as the contact person, please indicate that information on the form. **The District Contact Information Form is due September 15, 2018.**

## Event Information Form

If Districts wish to hold a meal event during the Quadrennial Convention, details are to be handled directly with the Hyatt Regency, Columbus. These activities are considered “*in conjunction with*” events or *ICW* events.

*Note: Please remember that district events cannot be held when the work of the 19<sup>th</sup> Quadrennial Convention is taking place.*

1. The **Event Information Form** should be completed and emailed to Jacqueline Cochran at [quad2019cochran@yahoo.com](mailto:quad2019cochran@yahoo.com).
2. The Episcopal District must contact the Hyatt Regency, Columbus and complete all arrangements by **June 1, 2019**. Hotel contact information will be sent to the Episcopal Supervisors, district contact persons and all Connectional Officers by **October 1, 2018**.

## Meeting Space Confirmation Form

Districts will receive a **Meeting Space Confirmation** Form indicating room assignments for scheduled district events by **May 1, 2019**. The **Meeting Space Confirmation** form will indicate the time and location of special events that have been scheduled by the district. It will also indicate the meeting room reserved for evening district meetings/caucuses.

## District Delegation Profile

Districts are asked to provide information regarding the size of the delegation attending the 19<sup>th</sup> Quadrennial Convention. The grand total should include elected leadership, delegates, Life Members, and observers. Anyone traveling to the 19<sup>th</sup> Quadrennial Convention from the district should be included in this count so that the proper room size can be assigned. The **District Delegation Profile** is due **March 1, 2019**.

## Calendar of Due Dates

<b>Task</b>	<b>Due Date</b>	<b>To Whom</b>
<b>District Contact Information Form</b> due	September 15, 2018	*From Districts to Jacqueline Cochran <a href="mailto:quad2019cochran@yahoo.com">quad2019cochran@yahoo.com</a>
<b>Hyatt Regency Columbus Contact Information</b> sent	October 1, 2018	From Jacqueline Cochran to Districts
<b>Event Information Form</b> due	February 1, 2019	*From Districts to Jacqueline Cochran <a href="mailto:quad2019cochran@yahoo.com">quad2019cochran@yahoo.com</a>
<b>District Delegation Profile</b> due	March 1, 2019	*From Districts to Jacqueline Cochran <a href="mailto:quad2019cochran@yahoo.com">quad2019cochran@yahoo.com</a>
Final plans for special district events completed with the Hyatt Regency, Columbus	June 1, 2019	*From Districts with Hyatt Regency, Columbus
<b>Meeting Space Confirmation Form</b> due	May 1, 2019	From Jacqueline Cochran to Districts

**\*Districts are responsible for completing these tasks.**

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## District Contact Information Form

*Note: Since districts will not have this form before it is due, please duplicate and provide the information requested. It can then be scanned and emailed.*

<b>Position</b>	<b>Name</b>	<b>Email</b>	<b>Telephone</b> <i>(home and cell)</i>
<b>Episcopal Supervisor</b>			
<b>Episcopal President</b>			
<b>Contact Person</b>			

Email to Jacqueline Cochran [quad2019cochran@yahoo.com](mailto:quad2019cochran@yahoo.com)

**Due September 15, 2018**

## WMS and YPD Quadrennial Event Information Form

*Please email this form back to Jacqueline Cochran at [Quad2019cochran@yahoo.com](mailto:Quad2019cochran@yahoo.com)  
no later than February 1, 2019*

<input type="checkbox"/> WMS <input type="checkbox"/> YPD <i>(check one)</i>					
District(s): _____		Connectional Event: _____			
Name:		Title:			
Mailing Address:					
City:					
State:		Zip Code:			
<b>Event Information</b>					
Name of Event: <i>(The event will be posted as written here)</i>					
Type of Event: <i>(Check all that apply)</i>		<input type="checkbox"/> Lunch	<input type="checkbox"/> Breakfast	<input type="checkbox"/> Dinner	<input type="checkbox"/> Meeting Only
Day/Date(s) of Event:					
Event Start Time:		Event End Time:			
Meal Start Time:		Meal End Time:			
Anticipated Attendance:		<i>Final Guarantee cannot vary by more than 10%</i>			
<b>Room Set-Up Special Requirements</b> <i>(Check all that apply)</i>					
<input type="checkbox"/>	Rounds of 10	<input type="checkbox"/>	U-Shape	<input type="checkbox"/>	Classroom
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	Conference
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	Other
Additional Staging Requirements: <i>(Please describe)</i>					
<input type="checkbox"/> Podium <input type="checkbox"/> Registration Table w/2 chairs			<input type="checkbox"/> Microphone <i>(Additional Cost)</i> <input type="checkbox"/> Projector and Screen <i>(Additional Cost)</i>		
Other: <i>(Please describe)</i>					
<b>Method(s) of Payment</b> <i>(Check One)</i>					
Credit Card <i>(Complete Credit Card Authorization Form Provided By Hotel)</i>					
Check <i>(Full Prepayment of Anticipated Charges)</i>					



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## District Delegation Profile

*This information will be used to assign meeting room for evening caucus/district meetings.*

<b>Episcopal District</b>	<b>Size of Delegation</b> <i>Include elected delegation, district leadership, observers, Life Members, ministers and lay</i>

Email to Jacqueline Cochran [quad2019cochran@yahoo.com](mailto:quad2019cochran@yahoo.com)

Due March 1, 2019

**Sample**

Districts will receive this form from Jacqueline Cochran by May 1, 2019

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**Meeting Space Confirmation**

**Xth District**

Below are the meeting room assignments for meetings or events the X District requested during the 19<sup>th</sup> Quadrennial Convention.

If you need to make changes or need additional space, please notify Jacqueline Cochran at [quad2019cochran@yahoo.com](mailto:quad2019cochran@yahoo.com).

Schedule Event(s)			
Date	Time	Event	Location
<i>All Episcopal Districts have been provided a district meeting room or caucus room for each evening following the general or plenary session. The location, with few exceptions, will remain the constant.</i>			
Dates and Times	Following the general meeting.	District Meeting and Caucus	TBD

## Menu Options

### Hyatt Regency and Hilton Hotels

<b>Meals</b>	<b>Price Per Person (Inclusive of Tax and Gratuity)</b>	<b>Comments (Buffet, Sit-Down, etc.)</b>
District Breakfasts	\$24.00	Plated or Buffet (Hotel's choice): Orange Juice, Coffee, Tea, Eggs, Breakfast Meat, Potatoes, Biscuit, Danish or Muffins
District Luncheons	2-Course: \$25.00 3-Course: \$27.00	<p>Hot: 3 Course Plated: Salad, Hot Entrée with 2 Sides, Dessert, Iced Tea &amp; Coffee -or- Cold: 2 Course Plated – Salad or Sandwich with Side, Dessert, Iced Tea &amp; Coffee</p> <p>Hotel will provide several options in these price ranges for groups to choose from, as several districts have multiple F&amp;B functions and don't want to duplicate meals.</p>

## **19<sup>th</sup> Quadrennial Convention Committees**

Use the spreadsheet provided to submit the names and contact information for suggested committee members. Email to [wmsquad19@gmail.com](mailto:wmsquad19@gmail.com) no later than December 8, 2018.

### **Committees of the Quadrennial Convention**

According to Article IV, Section 5, the Committees of the Quadrennial Convention shall be the Rules Committee, Credentials Committee, Constitution & Bylaws Committee, Memorial Committee, Nominating Committee and Program Committee. Members of these committees shall be appointed by the President.

**Rules Committee** shall develop and monitor the Rules of Conduct and Decorum during the sessions of the Convention. One person per district.

**Credentials Committee** shall collaborate with registration committee, examine credentials and provide official certification for each delegate. One person per district.

**Constitution & Bylaws Committee** shall review District recommendations for legislative changes. One person per district.

**Memorial Committee** shall develop and execute a memorial service that pays tribute to dedicated deceased Connectional Officers, Board members, Bishops, Supervisors and Life Members. Members are responsible for submitting the names before the prescribed deadline.

**Nominating Committee** shall compile nominations for all elected WMS officers and present nominees to the delegated body. Per page 13, Article VII, Section 3a, the President will appoint nine (9) persons.

**Program Committee** shall develop and facilitate the overall scope and agenda of the entire convocation. This committee will work in conjunction with all Quadrennial Committees. The District First Vice President or another appropriate delegate should serve on this committee. One person per district with additional appointees.

## **Special Committees of The Quadrennial Convention**

**Administrative Assistants and Support Staff** – to be readily available for assistance to Episcopal Leaders, WMS President and Committee Chairs to perform general and unforeseen functions to allow seamless convention.

*Two persons per district*

**Awards** – to assist with determination and presentation of awards and recognition to be given during the Convention. *One person per district*

**Banners** – to determine the placement, arrangement and security of banners during the convention.

*One person per district*

**Delegation Seating** – Determine and monitor assigned seating of Episcopal District delegation.

*One person per district*

**Elections** – to secure voting equipment and materials for the election of officers; assist to ensure an expedient and fair election. *One person per district*

**Finance** – to assist in collecting and counting funds during the Convention. *One person per district.*

**First Aid & Health** – to maintain first aid station and health services station during the convention.

*Two people per district*

**Information Booth** – Assist with the on-site center for directions and answers to questions concerning the Quadrennial Convention activities. *Two persons per district except host district*

**(Bridging) International Delegates/Sister to Sister** – to provide individual and personal hospitality for international delegates. *Two persons per district*

**Kit** – to assist in the assembling, monitoring and distribution of all kits. *Two persons per district.*

**Orientation** – To develop an information session and/or delegate orientation booklet to familiarize each delegate with her responsibility and the overall execution of the quadrennial convention.

*Two persons per district*

**Quadrennial Pages** – to assist with monitoring of delegate seating and be responsible for distributing accurate numbers of handouts for each delegation and for person seated of the dais. *One person per district, YPD Director is recommended*

**Registration** – to assist with the registration process of delegates and observers (member should be computer literate with ability to compile registration report(s)). *One person per district*

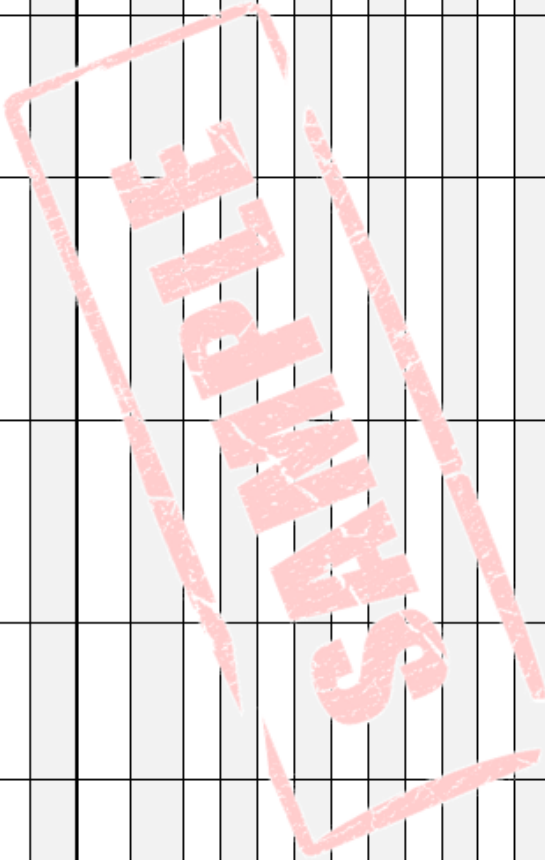
**Resolutions/Recommendations** – to secure, prepare, and present substantive, mission focused, action-oriented recommendations for consideration and implementation. *One person per district*



**WOMEN'S MISSIONARY SOCIETY AME CHURCH  
2019 QUADRENNIAL CONVENTION**

**DISTRICT  
NO.**

<b>SUGGESTED COMMITTEE MEMBERS</b>									
COMMITTEE NAME	LAST NAME	FIRST NAME	EMAIL	ADDRESS	CITY	STATE	ZIP	CONTACT #	
Rules									
Credentials									
Constitution & Bylaws									
Memorial									
Nominating									
Program									
Administrative Assistants & Support Staff									
Administrative Assistants & Support Staff									
Awards									
Banners									
Delegation Seating									
Elections									
Finance									
First Aid Health									
First Aid Health									
Information Booth									
Information Booth									
International (Bridging)									
International (Bridging)									
Kit									
Kit									
Orientation									
Orientation									
Quadrennial Pages									
Registration									
Resolutions/Recommend.									
<b>Special Committees</b>									
<b>Quadrennial Committees</b>									



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## WMS Credentials Committee

The Episcopal District certified roster (submitted NO LATER THAN December 14, 2018) will serve as the official document for the Credentials Committee. Each Episcopal District Committee should have a copy of the roster and work closely with the Episcopal District Registrar to reflect any changes to the certified roster.

Conference calls will be held prior to the Quadrennial Convention to ensure that the Episcopal District roster is in sync with the roster submitted to the WMS Office.

Totals for the following categories will be provided for each Episcopal District:

1. Episcopal Supervisor
2. Former Episcopal Supervisors
3. Located/Ecumenical Supervisors
4. Episcopal President
5. Episcopal YPD Director
6. Conference Branch Presidents
7. Conference Branch YPD Directors
8. Life Members
9. Elected Delegates



**WOMEN'S MISSIONARY SOCIETY AME CHURCH  
2019 QUADRENNIAL CONVENTION**

DISTRICT NO.	CONFERENCE
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DELEGATION CERTIFICATION									
POSITION	LAST NAME	FIRST NAME	ADDRESS	CITY	STATE	ZIP	EMAIL	CONTACT #	
Bishop									
Supervisor									
District President									
YPD Director									
Conference President									
Conference YPD Director									
Delegate									
Delegate									
Delegate									
Delegate									
Alternate Delegate									
Alternate Delegate									
Life Member									
Life Member									
Life Member									
Life Member									
Life Member									

SAMPLE

TOTAL MEMBERS
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3. Fully explain the complete rationale for the proposed change:

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4. Will the proposed change have a financial or monetary impact on the WMS? \_\_\_ Yes \_\_\_ No  
Explain why there is or is not a financial impact and the describe the magnitude:

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5. Identify the other Articles/Sections that will be impacted by the proposed change:

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Submitted by: \_\_\_\_\_ Signed: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_ Email address: \_\_\_\_\_

Episcopal Supervisor: \_\_\_\_\_

Episcopal District: \_\_\_\_\_

# 19<sup>th</sup> Quadrennial Convention of the WMS-AMEC

July 23 – August 1, 2019

Greater Columbus Convention Center  
400 North High Street - Columbus, OH 43215

## QUADRENNIAL REPORTS

Due **APRIL 30<sup>th</sup>, 2019**

### Connnectional Elected Officers' Reports

Reports should be reflective of the work from June 2015 – March 2019, using the following format:

1. Font type: Times New Roman
2. Font size: 12-pt font
3. Margins: All at 1 (one) inch
4. Content: Goals, Objectives, and Accomplishments

### Episcopal District Reports

Powerpoint presentations should be Microsoft compatible, including, at minimum:

1. Name of Bishop & Supervisor
2. Name of Episcopal President
3. Name of YPD Director
4. Name of YPD President
5. Number of Conferences
6. Total number of Members
7. New Members (2015- March 2019)
8. Total number of New Male Associates
9. Total missionaries between the ages of 18 and 40
10. Goals
11. Objectives
  - Accomplishments should be representative of 2 of the UN Sustainable Development Goals

# 19<sup>th</sup> Quadrennial Convention of the WMS-AMEC

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## BANNER

Each Episcopal District is encouraged to design one district banner.

### BANNER GUIDELINES

Banner Restrictions:

- Dimensions: **3' x 2' (36" x 24")**
- Orientation: Landscape (horizontal) OR Portrait (vertical)
- Must include the appropriate poles and stands to carry/support or the appropriate amount of grommet holes/loops with cord/string for hanging

Convention Opening Session

- Two banner bearers should be designated from each Episcopal District
- The banner parade will lead the Worship Service
- The banners will be displayed throughout the Worship service
- After the Worship service, **the banner will remain the property of the Episcopal districts; Districts will be responsible for the delivery, maintenance and the return of the banners.**

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## QUADRENNIAL THEME SUGGESTIONS

Quadrennial theme suggestions should be submitted to

[WMSQuad2019@gmail.com](mailto:WMSQuad2019@gmail.com)

**NO LATER THAN December 30, 2018.**

No submissions received after this date will be considered.